

# Djuan J. Jackson, RA

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## SUMMARY OF QUALIFICATIONS

Results driven designer who is experienced on a broad range of commercial projects nationally. Skilled in rendering graphics presentation and the development of construction documents with detail. I am experienced in leading in-house design teams and consultants towards timely execution of projects through all phases. I am a highly responsive and dependable professional. I am an architect registered in the State of Missouri. My objective to become an NCARB certificate holder.

## SKILLS & CERTIFICATIONS

Client Relations, Project Management, Team/Consultant Coordination, AutoCAD, Architectural Design, Building Shell/ Envelope Detailing, Building Code Analysis, ADA/Accessibility Analysis, Windows /MS Office, CDT-Construction Document Technologist, Existing Facility Condition Evaluation, Sketchup, Photoshop

## EDUCATION

Washington University in St. Louis – Bachelor of Technology in Architectural Technology, August, 2007

Lincoln Technical Institute, Indianapolis, Indiana - Associates of Applied Sciences in Architectural Drafting & CAD, August, 1997

## JOB EXPERIENCE

Jackson Design Services, LLC  
Owner - Consultant

August 2010 – Present

- Contract Plan Reviewer for the City of Jennings, Missouri.
- Contracted with Precision Property Measurements to provide as-built plans and 360 degree virtual photo walkthrough for McDonalds restaurants for their Modernization and Experience of the Future remodel program.
- Contracted with Precision Property Measurements to survey 6 hotel buildings at Asilomar Conference Center, Pacific Grove, CA. Documentation included existing floor plan, RCP, roof plan and exterior elevations. Total floor area exceeded 30,000 square feet.
- Contracted with Precision Property Measurements to survey conditions of Walgreens acquired Kerr Drug Stores throughout North Carolina for future conversion.
- Contracted with Arcvision, Inc. to perform field surveying services for various national brands including Gamestop, GAP, Edward Jones, Wet Seal and Family Dollar. Work included documentation of existing architectural and engineering systems in CAD and comprehensive survey reports. Conducted ADA compliance surveys for 30 Burger King locations nationally.
- Contracted with Menemsha Construction Solutions to perform field surveying services. Services included work Bank of America facilities as part of a program to update their space management system. Work included a 65 location program of Bank of America and Merrill Lynch buildings throughout Missouri and North Carolina. Produced 2-D as-built CAD floor plans.
- Contracted by Menemsha Construction Solutions to perform field surveying services for Southern California Edison office and field operation facilities. Verified existing space conditions of building including office fixture systems. Documented network data ID's and locations. Prepared final up to date as-built CAD document for facilities management use.

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US Census – United States Department of Commerce. St. Charles, MO

Crew Leader - Enumerator

April 2010- August 2010

- Oversaw Non-Response Follow-up Operation (NRFU) in Spanish Lake, St. Louis County. Operation included conducting interviews to determine Census Day status of 2,800 housing units over a six week period. Responsible for direct supervision of 17 Census Enumerators. Conducted 4-day training of Census Enumerators on NRFU procedures.

Arcvision, Inc. Saint Louis, Missouri

Project Manager

January 2008- January 2009

- Designed and developed construction documents for 2,985 square foot Burger King Restaurant. Participated in pre-design meeting. Performed due-diligence, code analysis. Selected building materials. Produced color renderings. Developed construction documents. Managed multi-discipline design team including in-house and consultants; including the review and red-lining of plans. Presented signage proposal at zoning hearing for condition use and variance proposals. Expedited building permits approval.
- Designed and developed construction documents for several Burger King Restaurants remodel projects throughout St. Louis, Missouri. Expedited city approval of projects including zoning and building permits.
- Conducted ADA/accessibility compliance surveys for Burger King Restaurants. Developed detailed standard accessibility compliance reports citing ADAAG/ANSI deficiencies and method of correction.
- Conducted site analysis/investigation for proposed World of Wings Restaurants at Emory University in Atlanta, GA and Georgia College and State University, Milledgeville, GA

Arcvision, Inc. Saint Louis, Missouri

Project Coordinator

January 2000 – January 2008

- Designer of 6,500 square foot McClendon Teat Funeral Home. Conducted code analysis, programming, parking analysis and construction document development. Prepared site layout, space planning, fenestration design and building envelope detailing. Expedited building permits approval. Reviewed shop drawings. Responded to RFI's
- Developed construction documents for more than 40 KFC remodel projects nationally. Included traveling to expedite zoning and building permit approvals. Refined building envelope design detailing according to existing conditions and local planning requirements. Coordinated engineering consultant documents. Reviewed and red-lined plans.
- Coordinated site investigation and developed construction documents for proposed improvements and escalator relocation at Mid Rivers Mall, St. Peters, Missouri.
- Procurement of retrofit construction projects for Lowe's Home Centers throughout nation. Conducted site investigations to verify existing conditions. Developed construction documents. Executed zoning approvals including variances, special/conditional use permits and re-zonings.
- Performed design development and developed construction documents of 1 story, 5,400 square foot tenant addition for Lacefield Music at Westfield South County Mall. Lead to additional projects with Westfield Group
- Developed prototype construction document set for Long John Silver's/A&W co-brand remodel program. Firm was selected as prototype plan holder.
- Developed construction documents of 3-story 16,000 square foot office technical training center for Vatterott College, St. Ann, Missouri. Work included ADA restroom layout, shell and interior detailing.

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Arcvision, Inc. Saint Louis, Missouri

CAD/Technical Associate

June 1998 – January 2000

- Drafter for retail tenant renovation roll-out programs including Wet-seal, Rainbow, Braun's and 5-7-9. Prepared background space plans layouts for issuance to engineers and consultants. Prepared preliminary elevations, sections and details.

## **AFFILIATIONS**

2021-2022 President of The St. Louis Chapter of The National Organization of Minority Architects (NOMA)

2019-2020 AIA St. Louis Chapter– Strategic Advisory Committee member